

EVENT RENTAL FEES 2024

(Effective January 1, 2024)



B. Harley Bradley House
701 S. Harrison Ave.
Kankakee, IL 60901

Social Event:

(Reception, Shower, Wedding, Anniversary, Birthday Party or Dinner)
(Capacity of 56 seated dinner guests)

Living Room - Two (2) hour Event	\$650.00
Living Room - Four (4) hour Event	\$750.00
(Living Room includes use of Veranda - weather permitting)	
Additional rooms (with the Event):	
Dining Room	\$150.00
Master Bedroom including Bride Room	\$150.00
Board Room	\$150.00

Lawn or Courtyard (<=75):

w/ Booked Event	\$250.00
Stand-alone - 4 hour lawn event (Any tents to be "stakeless")	\$750.00

Business Event:

(Meeting, Retreat or Workshop)
(Capacity as noted)

Board Room (<=12)	2 hours	\$150.00
	4 hours	\$250.00
	8 hours	\$350.00
Living Room (<=40)	8 hours	\$500.00
Additional Rooms (each with full day event)		\$150.00
Board Room		
Dining Room		
Master Bedroom 1 st Floor		

Notes:

1. Private Events may be from two (2) to four (4) hours in length. A one (1) hour setup and cleanup time allotment is allowed for in the fee structure; thus making an event overall time length between four (4) to six (6) hours. Business Events may be eight (8) hours in length.
2. \$100.00 Non-refundable Rental Reservation Fee due at time of booking; 50% of Rental Fee due six weeks prior to event, balance due two weeks prior to event. Reservation fee is applied to total Rental Fee.

3. Event is to be concluded by 10:00 pm and all tear-down/clean-up operations are to be complete by 11:00 pm. Additional time before or after the scheduled event time period may be charged at \$100.00 per hour
4. Fee includes house or portions thereof as selected and/or yard as agreed upon along with Kitchen and Restroom. Setup and takedown of house chairs and tables along with linens as delineated in the agreement addendum are taken care of by the Rental Event Support team as part of the base fee.

Fee does not include drinks, food or catering; these are separate expenses arranged with Caterer. First time use of a caterer requires pre-event meeting with WIK staff. Any food, refreshments and the like are to be provided by a licensed caterer or food provider.

5. Venue not available March thru December from 9:00 am to 3:00 pm on Thursdays, 9:00 am to noon on Saturdays and noon to 3:00 pm Sundays to allow for scheduled Tours.

Contact Wright In Kankakee at 815/936-9630 or info@wright1900.org

12/01/2023